

School fees

Parents: school fees must be paid regularly. If you are not able to settle the fees up front, you are able to make monthly payments, from January to December 2025 to settle your fees. Please do not skip any months. Rather pay something than nothing. This will prevent unnecessary emails/sms' and ultimately legal action if no payments are received. It is very disheartening to see that parents do their utmost to get their child into Alberview Primary School, pay the deposit as well as pay for fundraising and the "fun stuff" and then for the rest of their child's schooling career don't pay another cent towards school fees. Without fees we cannot provide quality education or quality facilities.

Parents are advised in November, after the AGM, what the New Year's school fees will be. Parents are then reminded again in the end of year circular with final reports as well as at the beginning of the New Year what school fees will be. There is no excuse "not to know" what school fees are and when it's payable. School fees must be paid monthly, if not paid up front at the beginning of the year. Just like your bond payments, water and lights payment, car payment, fees must be paid monthly. If you're prone to forgetfulness, arrange with your bank for a monthly debit order to ensure that fees are paid.

Regular reminders will be sent to parents whose accounts are in arrears. In September/October a Section 41 notice will be issued to parents whose accounts remain in arrears. This does not mean your account has been handed over. It is merely a reminder that you still have 3 months in which to settle any fees owing to the school for the academic year before your account will be handed over for collection. Please do not phone the school to fight because you have received one of these letters. Sarcastic emails are not appreciated either e.g. one I received 10 Sept 2021 from a parent who received a Section 41 notice:

"Keep on dreaming,, and see what happens. We will pay when we pay,, Klaar "

When your child was enrolled at Alberview Primary School, you the parent committed to following all rules and regulations of the school as well as to pay the school fees timeously. If a payment plan has not been put in place due to whatever financial crisis you may find yourself in at that time, you are legally obligated to pay monthly, not as and when you remember or feel like it. If your account is settled timeously this notice becomes null and void.

The South African Schools Act 84 of 1996 defines a parent as:

- (a) The biological or adoptive parent or legal guardian of a learner;
- (b) The person legally entitled to custody of a learner; or
- (c) The person who undertakes to fulfil the obligations of a person referred to in (a) and (b) above towards the learner's education at school.

The word BIOLOGICAL and ADOPTIVE PARENTS have been inserted into the act. Why? This definition emphasises the fact that parents, regardless of their marital status, are responsible for the payment of their school fees. This change impacts greatly on parents who have never married and divorced parents. Despite their marital status, they remain the biological parents of the learner, and are therefore still liable for the payment of school fees. Adoptive parents must be treated exactly the same as biological parents.

The word LEGAL has been inserted in front of the word GUARDIAN. Guardians must now provide supporting evidence that by process of law they are in fact the legal guardian of the learner.

The following documents must be provided as evidence that a person has been appointed as a LEGAL GUARDIAN:

- (a) A court order
- (b) A deceased person's will

A biological father is, in most cases, the natural legal guardian of the child unless the courts decide otherwise. In most divorce decrees the mother is awarded custody of the child. Joint custody can also be awarded. In most cases the father remains the natural legal guardian of the child. The arrangement between these parents is that one or the other is responsible for the payment of the school fees via a maintenance

agreement or court order. This court order can only apply to parties to the two parents involved in this matter and cannot be enforced on a third party. The school was not party to this agreement and this cannot be bound by a court order. This in legal terms is referred to the INTER PARTE principle. This court order is only binding on the two parties concerned – the ex-husband and the ex-wife. In terms of Section 40 parents have a legal obligation to pay schools. We do not have to enter into a contract with parents to pay school fees. This is a statutory obligation and must be met by parents unless and to the extent of them being exempted. The Act does not distinguish between married, divorced or single parents.

School fees is a statutory obligation, which a learner's parents must pay and the parents (married, unmarried or divorced) are JOINTLY AND SEVERALLY LIABLE.

A divorce agreement is an agreement between the parents and cannot be enforced on the school. In terms of SASA the school will hold both parents responsible for the school fees. The school does not get involved in marital affairs. In a parent's personal capacity and in terms of the divorce agreement he/she may counter sue the ex for the amount of the school fees.

Where parents are separated/divorced and both parents are contributing to the school fees please mark your payment with the correct reference namely e.g. 3ABCD01 MOM or 3ABCD01 DAD. This way, when either parent requests a statement to see if fees are up to date or it is required for legal purposes, both parties will be able to see at a glance who is and who isn't paying their portion.

Communication is key. Should you be experiencing difficulty in keeping your school fee account up to date, please contact Mrs van Wyk via email (admin@alberview.org.za) or letter with your child so that we can come up with a suitable solution for all parties.

Grade 1 to 7

ACCOUNT DETAILS FOR GRADE 1 TO 7

ALBERVIEW PRIMARY SCHOOL	
BANK:	ABSA
CURRENT ACCOUNT:	01116260642
BRANCH:	ALBERTON 632005
REFERENCE:	ACCOUNT NUMBER

Resolutions were passed to charge a school fee of **R20 009.16 per annum / per pupil in 2025** and the procedure for exemption was agreed upon by parents present at the meeting. These resolutions are therefore now legally binding on the school community as a whole.

- **Monthly** payments of **R1 667.43 over 12 months from January to December 2025**; or
- Should parents wish to settle their fees for 2025 in full, the following discounts will apply:
 - Settle in full by 31 December 2024 = 10% discount = R18 008.25 payable per pupil (Discount will be processed in January 2025)
 - Settle in full by 31 January 2025 = 8% discount = R18 408.43 payable per pupil
 - Settle in full by 28 February 2025 = 5% discount = R19 008.71 payable per pupil

Grade R (N.G.O. Non-profit Organization)

Fees for 2025 are **R29 833.71 per annum / per pupil**. Monthly payments of **R2 486.14 over 12 months from January to December 2025**. **No exemptions or subsidies are available** for this independent class, as no support or funding is received from the state. Should your account not be kept up to date you will be advised to remove your child from the Gr R class until such time as the arrear fees are caught up, **NO EXCEPTIONS**. On acceptance to the school, you were advised that our Grade R is private and managed by the School Governing Body, not the Gauteng Department of Education. Policy is clear on finances for Grade R: no payment, no attendance.

ACCOUNT DETAILS FOR GRADE R ONLY

ALBERVIEW PRIMARY GRADE R	
BANK:	ABSA
CURRENT ACCOUNT:	4059196454
BRANCH:	ALBERTON 632005
REFERENCE:	ACCOUNT NUMBER

2025 SCHOOL FEES PAYMENT BREAK DOWN PER MONTH

Gr R parents were required to pay a **R3 500.00** deposit on acceptance to the school for the 2025 academic year. The deposit is proportioned as follows:

R1 013.86 is allocated to stationery that will be issued to your child. Please note that this amount **will not appear on your school fee statement**. **R2 486.14** will be allocated to your January 2025 fee and will reflect as an **opening balance credit on your January 2025 school fee statement**. Therefore, you will only be required to start paying fees from February 2025:

GR R (PRIVATE: NO EXEMPTION AVAILABLE)

FEE	1 CHILD	BALANCE
		R 29 833.71
JAN	Part deposit	R27 347.57
FEB	R2 486.14	R24 861.43
MAR	R2 486.14	R22 375.29
APR	R2 486.14	R19 889.15
MAY	R2 486.14	R17 403.01
JUN	R2 486.14	R14 916.87
JUL	R2 486.14	R12 430.73
AUG	R2 486.14	R9 944.59
SEPT	R2 486.14	R7 458.45
OCT	R2 486.14	R4 972.31
NOV	R2 486.14	R2 486.17
DEC	R2 486.17	R -

Gr 1 parents were required to pay a **R3 500.00** deposit on acceptance to the school for the 2025 academic year. The deposit is proportioned as follows:

R1 690.00 is allocated to stationery that will be issued to your child. Please note that this amount **will not appear on your school fee statement**. **R1 810.00** will be allocated to your January 2025 fee and will reflect as an **opening balance credit on your January 2025 school fee statement**. Therefore, you will only be required to start paying fees from February 2025. Parents that have an older sibling in the school: please note that this deposit is not deductible from 2024 or prior year school fees: it is for January 2025 fee for your child starting in Gr 1:

GR 1 (PUBLIC: PARENTS MAY APPLY FOR EXEMPTION)

FEE	1 CHILD	BALANCE
		R20 009.16
JAN	Part deposit	R18 199.16
FEB	R1 524.86	R16 674.30

MAR	R1 667.43	R15 006.87
APR	R1 667.43	R13 339.44
MAY	R1 667.43	R11 672.01
JUN	R1 667.43	R10 004.58
JUL	R1 667.43	R8 337.15
AUG	R1 667.43	R6 669.72
SEPT	R1 667.43	R5 002.29
OCT	R1 667.43	R3 334.86
NOV	R1 667.43	R1 667.43
DEC	R1 667.43	R -

Parents: if your child was in Alberview Primary Gr R in 2024 and is now in Alberview Primary Gr 1 2025, please ensure that you pay your school fees into the correct banking account. We have had a number of parents paying Gr 1 fees into the Gr R banking account. Banking details for the main school (Gr 1 to 7) is reflected earlier in the circular as well as the bottom of your school fee statement. It was also reflected on the acceptance email you received from the school together with the correct reference to use when making payment.

New Gr 2 to 7 parents were required to pay a **R2 000.00** deposit per child on acceptance to the school for the 2025 academic year. The deposit is allocated to your January 2025 fee and will reflect as an **opening balance credit on your January 2025 school fee statement**. Therefore, you will only be required to start paying fees from February 2025 (should you have more than one child that has joined Alberview this year in Gr 2 to 7 below figures will be doubled/trebled):

GR 2 - 7 (PUBLIC: PARENTS MAY APPLY FOR EXEMPTION)

FEE	1 CHILD	BALANCE
		R20 009.16
JAN	Part deposit	R18 009.16
FEB	R1 334.86	R16 674.30
MAR	R1 667.43	R15 006.87
APR	R1 667.43	R13 339.44
MAY	R1 667.43	R11 672.01
JUN	R1 667.43	R10 004.58
JUL	R1 667.43	R8 337.15
AUG	R1 667.43	R6 669.72
SEPT	R1 667.43	R5 002.29
OCT	R1 667.43	R3 334.86
NOV	R1 667.43	R1 667.43
DEC	R1 667.43	R -

Gr 2 to 7 pupils that have been at Alberview since 2024 will be required to pay R1 667.43 per month, January to December 2025 as per below breakdown:

Gr 2 – 7 (PUBLIC: PARENTS MAY APPLY FOR EXEMPTION)

FEE	1 CHILD	BALANCE	2 CHILDREN	BALANCE	3 CHILDREN	BALANCE	4 CHILDREN	BALANCE
		R20009.16		R40018.32		R60027.48		R80036.64
JAN	R1667.43	R18341.73	R3334.86	R36683.46	R5002.29	R55025.19	R6669.72	R73366.92
FEB	R1667.43	R16674.30	R3334.86	R33348.60	R5002.29	R50022.90	R6669.72	R66697.20
MAR	R1667.43	R15006.87	R3334.86	R30013.74	R5002.29	R45020.61	R6669.72	R60027.48
APR	R1667.43	R13339.44	R3334.86	R26678.88	R5002.29	R40018.32	R6669.72	R53357.76
MAY	R1667.43	R11672.01	R3334.86	R23344.02	R5002.29	R35016.03	R6669.72	R46688.04
JUN	R1667.43	R10004.58	R3334.86	R20009.16	R5002.29	R30013.74	R6669.72	R40018.32
JUL	R1667.43	R8337.15	R3334.86	R16674.30	R5002.29	R25011.45	R6669.72	R33348.60
AUG	R1667.43	R6669.72	R3334.86	R13339.44	R5002.29	R20009.16	R6669.72	R26678.88
SEPT	R1667.43	R5002.29	R3334.86	R10004.58	R5002.29	R15006.87	R6669.72	R20009.16

OCT	R1667.43	R3334.86	R3334.86	R6669.72	R5002.29	R10004.58	R6669.72	R13339.44
NOV	R1667.43	R1667.43	R3334.86	R3334.86	R5002.29	R5002.29	R6669.72	R6669.72
DEC	R1667.43	-	R3334.86	-	R5002.29	-	R6669.72	-

School fee exemption application

School fee exemption applications are available from **20 January to 27 March 2025**. It has come to our attention that there are a few parents that have bragged that they have qualified for subsidies because they are only providing select information to the school. Parents please be advised: the information that you provide will be verified. Where we find that you have been dishonest it will result in your application being disqualified. The exemption program is in place for parents that are genuinely in financial dire straits. Yes, every child has the right to education, but no parent has the right to a free education for their child if they're driving a brand new Mercedes and wear name brand designer clothes. That parent is stealing from those in need.

Unless a learner has only one parent, both parents' income must be taken into account when an application for exemption is considered. A learner does not only have one parent if his/her parents are divorced. Divorced parents like to use the term "single parent". A parent is only a single parent when the other parent is deceased. Divorced parents remain the learner's parents, irrespective of their altered marital status. Both parents are responsible for their child's education, and, in terms of SASA, a school may demand the payment of school fees from BOTH or any one of the learner's parents.

Parents who are of the opinion that they may qualify must request application forms from Mrs van Wyk from 20 January 2025 via email: admin@alberview.org.za or via written letter of request with your child.

Completed applications must be put into a sealed envelope, marked for Mrs L van Wyk's attention and submitted at the front office **latest 27 March 2025** for consideration.

KARRI

As a school we realise that making payments for outings and civvies days can be time-consuming and frustrating for parents. Therefore the school has introduced the KARRI app that will help alleviate these issues. Parents will also be able to pay their school fees via the KARRI app.

The benefits of this app are applicable to both parents and us as your school. Having cash on our premises is a constant concern, it is a security and safety risk and a burden to our staff members. The app will more importantly benefit you as a parent in that you are easily able to pay for any transaction at the click of a button, track events and stop the dreaded search for the right change at the last minute. This will also remove the responsibility and pressure from your child and will replace the need for sending envelopes of cash to school for various events.

There is NO charge to the parents for this functionality. Please note that the app will not replace the traditional payment of school fees, this will remain the same.

Please be advised that the KARRI collections will be loaded once the 10th school day when our database has been finalised.

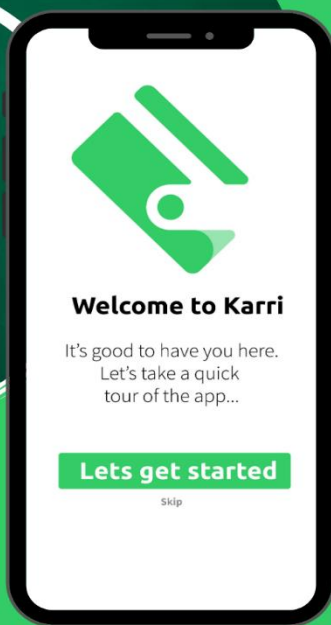
We would really appreciate your support in striving to be a cash free environment. For further queries or information please visit the Karri website at www.karri.co.za.

Please be advised that the front office will not accept cash. If you cannot pay via EFT or KARRI, then cash must be put into a sealed envelope, clearly marked with your child's name, surname, Grade and what you are paying. Your child will then hand the envelope to their register teacher for receipting via the class money book.

How to download the Karri app

1. Head over to the app store on your phone
2. Download the Karri app
3. Open the app and tap 'Sign Up'.
4. Enter your email address, select your password and add a few personal details.

You will see any outstanding collections on the landing page. Pay for your collection by either adding a card or by topping up your wallet. To update your card details or top up your wallet, click on your wallet, and select 'My Karri Wallet'. You can top up your wallet with your card or by using the instant EFT i-Pay function to make payments.

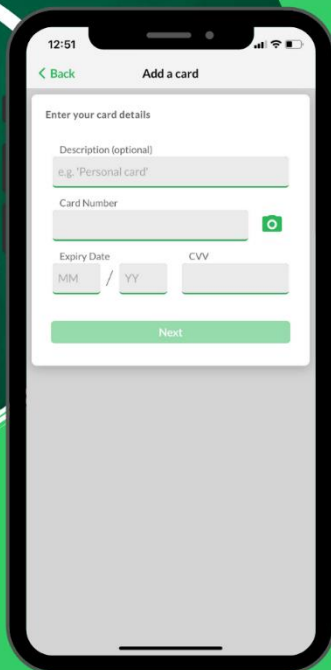


How to add a card to your profile

You can choose to load a debit or credit card to Karri.

1. Tap 'Profile'. Tap 'My Payment Methods',
2. Under "Linked Cards" tap "Add a card"
3. Fill in your details and tap next

Once your card is linked, you can pay for collections on Karri instantly and securely. You can also make use of our handy Karri Wallet where you can save or set aside funds for Karri collections.



How to pay for a collection

You can view upcoming collections by tapping the collections tab, situated on the bottom left of your screen.

1. Tap on the collection you'd like to view
2. Press "order/pay/donate"
3. If you are ordering from a list of items select your items and press "review"
4. Select "Pay now"

ADMIN OFFICE

(Miss Nosipho Dube Reception)
 (Ms Kirsty-Lee Klopper Reception)
 (Mrs Lauren Robinson Admissions/2nd Hand Uniform)
 (Mr Riaan van Wyk General/Marketing)

reception@alberview.org.za)
 info@alberview.org.za)
 admissions@alberview.org.za)
 riaan.vanwyk@alberview.org.za)

Any queries regarding the school and pupils i.e. circulars, absenteeism, early collection, teacher queries, admissions, lost and found etc. to be directed to the staff in the front office on the above email addresses.

Parents it is imperative that your contact details are kept up to date in case of an emergency and for communication purposes. Please email Miss Dube or Ms Klopper on the above email addresses to update any information that may change i.e. cell phone numbers, work numbers, email addresses, residential address.

Teachers are teaching during school time therefore they are unable to meet with parents who arrive unannounced. The front office will gladly take your contact details and pass along a message to the relevant teacher should you wish to speak to them telephonically or meet in person. Alternatively you may email the teacher for assistance. Email addresses at the end of this circular. Please note that there is a line function that is followed at the school. Should you be experiencing any problems or have any queries, please contact the register teacher first. If you are still not satisfied, contact the Grade Leader. Following the Grade Leader is the HOD, then the Deputy Principals and then the Principal. Please do not run to the District, as our IDSO will just refer the matter back to the school for resolution. The District only gets involved if your query/problem is not settled satisfactorily.

Reminder to mark all items of school clothing clearly. Clothes not marked will be taken to the 2nd Hand Uniform Shop for resale.

Please ensure that the necessary arrangements are made for your child to be collected promptly whether it is straight after school or after an extra-mural. It is not safe for children to be loitering on the pavements until late in the afternoon. The school will not be held responsible for any injuries or accidents that take place outside of the school after school hours.

Please advise your child in the morning who will be collecting him/her after school if it won't be you. We can understand if it is a last minute change however we have a few parents that ring every single day for us to relay messages to pupils that do not change at all from one day to the next!

Children absent on a Monday or Friday need to provide a doctor's note. Children absent for more than 2 days need to provide a doctor's note or letter of explanation. Children absent during a formal assessment need to provide a doctor's note. This may be sent to the relevant register teacher. Pupils absent for 10 consecutive days without any notice will be de-registered and their space given to pupils on our waiting lists.

Birthdays are important however, no party packs are allowed to celebrate this momentous occasion. Parents are welcome to contact the office to confirm how many children are in the class and cupcakes may be sent. Children to take cupcakes to class with them when being dropped off in the morning; no cupcakes will be kept at the office.

Tuckshop orders are placed during register period i.e. 07h40 to 07h50: no forgotten tuck money will be taken in at the office. Any tuckshop queries may be directed to Mr Chris Britz on hccbritz@gmail.com

Admissions for Gr R and Gr 2 to 7 will commence in April 2025. Application forms may be requested from Mrs Robinson (reception@alberview.org.za). Once we receive confirmation from the Gauteng Department of Education we will advise parents when Gr 1 applications for the 2025 academic year will commence. **The GDE is responsible for the placement of Gr 1 pupils, not Alberview Primary School. Alberview Primary Gr R pupils do not automatically progress to Alberview Primary's Gr 1 classes. Current Gr R parents are required to follow the same procedure as prospective Gr 1 parents.** Please be advised that placement is based on space availability and the following criteria:

- A1 Living within feeder zone of the school
- A2 Sibling
- A3 Working within feeder zone of the school
- A4 Living within 30km radius of the school
- A5 Working within 30km radius of the school
- A6 Not living or working within 30km radius of the school

Please apply to more than one school as we cannot guarantee placement.